

APPROVED BY THE STARK
COUNTY COMMISSIONERS

**STARK COUNTY COMMISSIONERS
MINUTES**

REGULA: _____

BERNABEI: _____

CREIGHTON: _____

CLERK: _____

DATE APPROVED: _____

DATE: WEDNESDAY, JANUARY 15, 2014

SUBJECT: BOARD MEETING

**PRESENT: COMMISSIONER THOMAS BERNABEI, PRESIDENT
COMMISSIONER JANET CREIGHTON, VICE PRESIDENT
COMMISSIONER RICHARD REGULA, MEMBER
BRANT LUTHER, COUNTY ADMINISTRATOR
JEAN YOUNG, CLERK**

DISTRIBUTION:
Journal
File

Commissioner Bernabei opens the meeting at 1:30 PM

Recite – Pledge of Allegiance

AMENDMENTS:

Jean Young: Add an appropriation for Commissioners, Budget Transfers for Commissioners & EMA

Rick Flory: Add an agreement for the sale of personal property for the Auditor

Brant Luther: Add an Executive Session for the hiring of a public employee at the end of meeting

Marsha Cimadevilla: Add Probationary Removal of a JFS employee

Commissioner Creighton moved, seconded by Commissioner Regula to approve Amendments as presented.

Motion Carried

Approve Board Minutes
January 8, 2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Board Minutes as submitted.

Motion Carried

Approve Special Meeting Minutes
February 19, 2013

Commissioner Creighton moved, seconded by Commissioner Regula to approve Special Board Minutes as submitted.

Motion Carried

Public Speaks:

Bruce Nordman:

Congratulated the Commissioners and County Administrator Brant Luther for the article in the Canton Repository.

Jean Young:

Appropriations:

ISP/Adult Probation: To appropriate money to funds 797, 798, 799 & 807 CCA 407 & 408 Grants FY2012 to re-pay Department of Rehab & Correction for the workers compensation rebate to closed grant funds-\$3,195.90

EMA: Reimburse EMA fund for expenses related to purchase of computer equipment-\$2,272.44

EMA: Reimburse HAZMAT for building rental for vehicles reimburse EMA for wages and EAS Transmitter for EOC-\$44,985.97

BOE: To reimburse the Ohio Elections Commissions their percentage of petition filing fees-\$10,000.00

Commissioners: Appropriate funds to the Domestic Violence Fund-\$39,652.17

Commissioners: Appropriate funds to the Permanent Improvement Fund-\$1,969,759.07

Auditor: Calendar year 2014 appropriations. Fund 726-\$7,000.00

Recorder: Ohio Housing Trust Fund monies for 2014-\$352,426.60

Recorder: Escrow monies for 2014-\$117,561.34

Recorder: Equipment fund monies for 2014-\$24,341.84

Treasurer: Forfeited Land Sale Residue reducing appropriation by \$260,000.00

Amended Appropriation:

Commissioners: To pay initial 2014 insurance and contractual obligations-\$125,000.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Appropriations as submitted

Motion Carried

Budget Transfers:

Microfilm: To cover purchase services-\$3,475.18 from Supply to Service

Microfilm: To cover purchase services-\$500.00 from Supply to Service

Amended Budget Transfers:

Commissioners Obligation: \$24,895.00 from Other to Capital

Emergency Management: \$5,000.00 from Supply to Service
Commissioner Creighton moved, seconded by Commissioner Regula to approve Budget Transfers as submitted
Motion Carried

Prior Year Journal Entries:

Building & Ground to Sanitary Engineer: Fuel usage 12/1/2013-1/1/2014-\$698.80

County Garage to Sanitary Engineer: Fuel usage 12/1/2013-1/1/2014-\$147.20

Commissioner Creighton moved, seconded by Commissioner Regula to approve Prior Year Journal Entries as submitted:
Motion Carried

Award Bid

Facilities:

Bid# 2816-Trash removal services-low bidder Republic Services of Ohio Hauling, Massillon, Ohio-\$94,370.42 for three (3) years to various locations.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Award Bid as submitted:
Motion Carried

Requisitions

Auditor Financial-Commissioners:

2014 Real Estate Tax Settlements-\$350,000,000.00, 2014 Real Estate Tax Refunds-\$3,000,000.00, 014 court costs and advertisement-\$200,000.00-various vendors-totaling \$353,200,000.00 Fund: Undivided General Tax

2014 Estate Tax settlements-\$5,000,000.00, 2014 Estate Tax Refunds-\$300,000.00-various vendors-totaling \$5,300,000.00 Fund: Undivided Estate Tax

2014 Manufactured Home Settlements-\$440,000.00, 2014 manufactured home refunds-\$10,000.00-various vendors-totaling \$450,000.00 Fund: Trailer Tax

2014 General & Permissive Motor Vehicle Distributions-Various vendors-\$3,000,000.00 Fund: Subdivision Auto Registration

2014 cigarette Tax Enforcement Fund Fees-Vendor: Ohio Treasurer of State-\$50,000.00 Fund: Cigarette Tax

2014 Township Gas Tax Distributions-Various Vendors-\$2,600,000.00-Fund: Subdivision Gas Tax

2014 Monthly Indigent Application Fees-Vendor- OHO Public Defender-\$10,000.00 Fund: Indigent Application Fee

2014 Motel Lodging Tax Distributions-Various vendors-\$1,450,000.00-Fund: Undivided Motel Tax

2014 Personal Tax Settlements-\$290,000.00, 2014 personal tax refunds-\$10,000.00-Various Vendors-totaling \$300,000.00 Fund: Undivided Personal Tax

Commissioners:

2014 Membership dues for County Administrator-Vendor: CCAO-\$360.00 Fund: General

Dog & Kennel:

2014 OCDWA dues-Vendor: Ohio County Dog Wardens' Association-\$200.00 Fund: Dog & Kennel

Commissioner Creighton moved, seconded by Commissioner Regula to approve Requisitions as submitted:

Motion Carried

Non-Encumbered Expenses

Clerk of Courts:

Transportation charges-Vendor: Fed Ex-\$19.62 Fund: General

Temporary filing clerk wages thru December-Vendor: Office Team-\$417.37 Fund: General

Legal Advertising-Vendor: The Repository-\$97.20 Fund: General

Classified Ad's-Vendor: Alliance Publishing-\$549.25 Fund: General

Engineers:

Propane Service (December) for North Lawrence, Ohio-Vendor: Amerigas Propane-\$645.10 Fund: Motor Vehicle and Gas Tax

Cleaning Service-Vendor: Cintas Corporation-\$128.75 Fund: Motor Vehicle and Gas Tax

Facilities:

Electric Bill-Vendor: AEP-\$12,611.98- Fund: General

Job & Family Services:

IV-D contract with Clerk of Courts for motion filed for CSEA IV-D cases for month of December-Vendor: Stark County Clerk of Courts-\$483.11 Fund: Child Support

Public Assistance Fund to reimburse Child Support Enforcement for allowable TANF Expenditures generated by means of the Child Support Enforcement Random Moment Study-Vendor: Stark County CSEA-\$16,885.78 Fund: Public Assistance

Recorder:

Quarterly maintenance on copier-Vendor: Copy Right-\$112.58 Fund: General

Sheriff:

Phone bill-Vendor: Verizon Wireless-\$254.55 Fund: Justice System SalesTax

Commissioner Creighton moved, seconded by Commissioner Regula to approve Non-Encumbered Expenses as submitted:

Motion Carried

Travel Requests:

Three RPC employees seeking \$1,210.00 to attend OCCD Winter Meeting January 28-30, 2014 in Columbus, OH

One Engineer employee seeking \$402.00 to attend CEAO 2014 Engineer's Conference January 30-31, 2014 in Columbus, OH

One Record Center employee seeking \$188.20 to attend Ohio Electronic Records Committee January 22, 2014 in Columbus, OH

One Record Center employee seeking \$25.00 to attend Ohio Historical Records Advisory Meeting January 31, 2014 in Columbus, OH

Two Sanitary Engineer employees seeking \$40.00 each to attend NESOWEA Industrial Waste Seminar on February 20, 2014 in Richfield, OH

Two Sanitary Engineer employees seeking \$40.00 each to attend NESOWEA Operations Seminar on January 23, 2014 in Richfield, OH

One Sanitary Engineer employee seeking \$105.00 each to attend Wastewater Class 1 Exam on May 6, 2014 in Columbus, OH

One Job & Family Services employee and up to 5 youth seeking \$80.00 to attend PCASO 2013 Conference January 16, April 17, July 17 and October 16, 2014 in Columbus, OH

One Job & Family Services employee seeking \$683.00 to attend Ohio Public Employer Labor Relations Association February 2-3, 2014 in Newark, OH

Commissioner Creighton moved, seconded by Commissioner Regula to approve Travel Requests as submitted

Motion Carried

Rick Flory:

Amended Item:

Resolution:

Auditor:

Sale of Personal property that is not needed for public use with Joseph W. Burgess.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as presented

Motion Carried

Advertise for Bids:

Engineers:

Paris Avenue Improvements PID#80680 Project. The total estimate of probable construction cost for the project is \$2,469,000.00.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Advertise for Bids as submitted

Motion Carried

Approval:

Engineers:

The Board is requested to approve bid specifications, plans and advertisement for bids for the Paris Avenue Improvements Project.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Specifications, Plans and Advertisement for bids as submitted

Motion Carried

Change Order No. 1:

Engineers:

T-1-2013 Long-Line Pavement Marking Project- Oglesby Construction, Inc. for final quantity adjustments. There are no non-performance items for this change order. The total additions for this change order are \$2,033.80. The original contract amount was \$169,337.41. The adjusted contract amount, factoring the additions and non-performance items above is \$171,371.21.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Change Order as submitted

Motion Carried

Professional Services Agreement:

Sanitary Engineers:

PSI (Professional Services Industries, Inc.) to perform geotechnical services for a period of two years commencing on the date of execution and not to exceed \$30,000.00.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Professional Services Agreement as submitted

Motion Carried

Professional Services Agreement:

Sanitary Engineers:

Summit Testing & Inspection to perform geotechnical services for a period of two years commencing on the date of execution and not to exceed \$30,000.00.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Professional Services Agreement as submitted

Motion Carried

Release Retainage/Escrow:

Sanitary Engineers:

H.M. Miller Construction Co. in the amount of \$14,225.20 for the P-549 Fairhope Lift Station Interceptor Project.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Release Retainage/Escrow as submitted

Motion Carried

Connection Charges/Satisfaction of Mortgage Request:

Sanitary Engineers:

Edward Leistman and Helen Leistman, for sewer connection charges in the amount of \$1,950.00.

Mitchell Garnes and Sondra Garnes, for sewer connection charges in the amount of \$1,550.00.

Krista Maurer, for sewer connection charges in the amount of \$1,450.00.

Gail Keller, for sewer connection charges in the amount of \$1,450.00.

Robert Forsythe and Charlotte Forsyth, for sewer connection charges in the amount of \$1,450.00.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Connection Charges/Satisfaction of Mortgage Request as submitted
Motion Carried

Agreement:

Commissioners:

Lease between the Stark County Board of Commissioners and Local Organized Governments in Cooperation (L.O.G.I.C.). The initial term of the lease is for five (5) years, beginning January 15, 2014; with the option for one (1) year renewals at the end of the initial lease term. Cybertech/NICE Inform Essential Recording System and Application Software, will be leased for one dollar (\$1.00) per year.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Agreement as submitted
Motion Carried

Appointment:

Stark County Apiary Inspector
Jeffrey Dicken for the 2014 season

Commissioner Creighton moved, seconded by Commissioner Regula to approve Appointment as submitted
Motion Carried

Suspension:

Job & Family Services:

Shelia Gray for three days without pay.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Suspension as submitted
Motion Carried

Amended Item:

Probationary Removal:

Job & Family Services:

April Blood-Effective January 15, 2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Probationary Removal as presented
Motion Carried

Commissioner Comments:
Brant Luther:

Work Session Information:

Thursday January 16, 2014
2014 Stark County Budget Hearing 9:00-11:00 AM

Monday January 20, 2014
Holiday-All Offices Closed

Tuesday January 21, 2014
2014 Stark County Budget Hearing 10:00 AM

Commissioner Creighton moved, seconded by Commissioner Regula to adjourn into Executive Session for the purposes of hiring a Public Employee at 2:12 PM.

Roll Call: Creighton: Yes. Regula: Yes. Bernabei: Yes.
Motion Carried.

Commissioner Creighton moved, seconded by Commissioner Regula to adjourn from Executive Session at 2:59 PM.
Motion Carried.

Commissioner Creighton moved, seconded by Commissioner Regula to adjourn meeting at 2:59 PM.
Motion Carried.

NOTICE: Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originated departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,
Sara Donald

Orig.: Jean Young
Cc: Commissioners